

City Council

Study Session Summary

**November 12, 2019
Library Meeting Room
951 Spruce Street
3:00 PM**

City Council Present: Mayor Pro Tem Jeff Lipton
Councilmember Chris Leh
Councilmember Dennis Maloney
Mayor Elect/Councilmember Ashley Stolzmann
Councilmember Elect Deborah Fahey
Councilmember Elect Caleb Dickinson

Staff Present: Heather Balser, City Manager
Megan Davis, Deputy City Manager
Kevin Watson, Finance Director
Meredyth Muth, City Clerk

Staff gave an orientation for new members of the City Council covering a variety of topics including:

City Manager Balser reviewed the role of the City Council and City Manager. How information is shared and how to get additional information.

Each department director gave a short presentation on what each department handles and special projects.

City Attorney Kathleen Kelly discussed the legal background and authority of the City Council including the Colorado Revised Statutes and the Home Rule Charter.

City Attorney Kelly gave the Councilmembers information on the quasi-judicial rules surrounding Council decisions vs. legislative decisions. City Attorney Kelly also gave some brief information about the Urban Renewal laws and the Revitalization Commission's role.

Muth reviewed the Council's meeting schedule and requirements, the rules of procedure, the public participation policy, and logistics surrounding that process.

Director Watson gave an overview of the biennial budget process and that schedule.

City Manager Balser reviewed the purpose of the annual Council work plan and well as the timing for those meetings.

Deputy City Manager Davis reviewed the Strategic Plan.

Muth reviewed the various boards and commissions, which are required by the charter, and which are quasi-judicial. Members discussed options for Council interactions with the boards and commissions.

Muth reviewed the City's open government rules and gave some suggestions on best practices. She covered, meeting rules, emails, and the code of ethics.

*Submitted 11/13/19
Meredyth Muth*